The Society of Law Accountants in Scotland

Please return to your Branch Treasurer
by **30 November 2009** latest

CPD Year 01.11.2008 to 31.10.2009

Member's Name .....

Member's Personal Number .....

Firm's Name and Address .....

.....

.....

Branch .....

Please tick the undernoted boxes as appropriate and attach your cheque to the front of this form.

Membership: ☐ Full ☐ Associate ☐ Cheque £30 attached

PERSONAL RECORD OF CPD UNDERTAKEN

A) **STRUCTURED:** Conferences, Seminars (SOLAS National and Branch, Law Society, In-house, etc), Workshops, Further Education, Personal Training etc.

Date	Activity	Organiser	Contact Address	CPD Hours

(10 hours of **structured** will be eligible for CPD requirement)

The Society of Law Accountants in Scotland

B) **UNSTRUCTURED**: Group Meetings; Discussion Groups, In-house or within other offices. Reading – Textbooks, Financial or Business papers, Seminar Notes etc

Date	Activity	Organiser	Contact Address	CPD Hours

BASIC REQUIREMENT

	Requirement	Actual
CPD Hours		
Structured	5	
Unstructured	5	
Total	10	

I certify the above to be a complete CPD record

Signed ……. Date ……

If for any reason you have difficulty meeting the CPD requirements please indicate on the form and return it to your Branch Treasurer with a written explanation of your reasons. Thereafter the form will be forwarded to General Council who will consider each case on its own merits and you will be informed of Council's decision in due course.